THE 2014 INTEGRATED LABOUR FORCE SURVEY GENERAL SUPERVISION GUIDE

Region	Code	District	Code
Ward	Code	EA Code	
Name of Supervisor		Signature	

	CHECK LIST	EA - COMMENTS			
ITEM		Correctly filled	Partially filled	Poorly filled	ACTION TAKEN
	Cover page				
	Survey Staff details				
LFS1	Household member roster (Qn.2-6)				
	Disability (Qn. 7A-7G)				
	Marital and citizenship (Qn. 9-10)				
	Migration (Qn. 11-13)				
	Education and Training (Qn.14-21)				
	HH Economic Questions (Qn.22A-				
	25)				
	HH Amenities, services and Assets				
	(Qn.1-7)				
	Validity of filled answers				
LFS2	USUAL ACTIVITY				
	-Scrutiny for a definition of work				
	-Skip partterns				
	-Administration of Matrix				
	-Description of TASCO and ISIC				
	Validity of filled answers				
	CURRENT ACTIVITY				
	Scrutiny for a definition of work				
	Concept of Temporary absence				
	Validity of filled answers				
	Concept of availability				
	Skip patterns				
	UNEMPLOYMENT				
	Scrutiny if are truly unemployed				
	Skip patterns				
	Validity of filled answers				
	MAIN ECONOMIC ACTIVITY				
	Concept of Main Activity				
	Skip patterns				
	Validity of filled answers				
	INFORMAL SECTOR				

Filtration of informal sector (24-27) Skip patterns Validity of filled answers OTHER ECONOMIC ACTIVITY Scrutiny of other economic activity concept Validity of filled answers Skip patterns HOURS WORKED Concept of current and usual hours Correspondence to activities performed Validity of filled answers Skip patterns INCOME Correspondence to activities performed Validity of filled answers Skip patterns INCOME Correspondence to activities performed Validity of filled answers Skip patterns Scrutiny of filled answers Skip patterns Scrutiny on involvement in economic and non-economic activity Validity of filled answers Skip patterns Scrutiny if TUS been answered on behalf Cycle of activities Kish Grid Codes for payment and means of payment Validity of answers filled Check on Qn. 11 and 12 Atleast one activity for every hour			
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