

**THE 2014 INTEGRATED LABOUR FORCE SURVEY
GENERAL SUPERVISION GUIDE**

Region.....Code..... District.....Code.....
 Ward.....Code..... EA Code.....
 Name of Supervisor..... Signature.....

ITEM	CHECK LIST	EA - COMMENTS			ACTION TAKEN
		Correctly filled	Partially filled	Poorly filled	
	Cover page				
	Survey Staff details				
LFS1	Household member roster (Qn.2-6)				
	Disability (Qn. 7A-7G)				
	Marital and citizenship (Qn. 9-10)				
	Migration (Qn. 11-13)				
	Education and Training (Qn.14-21)				
	HH Economic Questions (Qn.22A-25)				
	HH Amenities, services and Assets (Qn.1-7)				
	Validity of filled answers				
LFS2	USUAL ACTIVITY				
	-Scrutiny for a definition of work				
	-Skip partterns				
	-Administration of Matrix				
	-Description of TASC0 and ISIC				
	Validity of filled answers				
	CURRENT ACTIVITY				
	Scrutiny for a definition of work				
	Concept of Temporary absence				
	Validity of filled answers				
	Concept of availability				
	Skip patterns				
	UNEMPLOYMENT				
	Scrutiny if are truly unemployed				
	Skip patterns				
	Validity of filled answers				
	MAIN ECONOMIC ACTIVITY				
	Concept of Main Activity				
	Skip patterns				
	Validity of filled answers				
INFORMAL SECTOR					

	Filtration of informal sector (24-27)				
	Skip patterns				
	Validity of filled answers				
	OTHER ECONOMIC ACTIVITY				
	Scrutiny of other economic activity concept				
	Validity of filled answers				
	Skip patterns				
	HOURS WORKED				
	Concept of current and usual hours				
	Correspondence to activities performed				
	Validity of filled answers				
	Skip patterns				
	INCOME				
	Correspondence to activities performed				
	Validity of filled answers				
	Skip patterns				
WORKING CHILDREN	Coverage of children aged 5-17				
	Scrutiny on involvement in economic and non-economic activity				
	Validity of filled answers				
	Skip patterns				
TIME USE	Scrutiny if TUS been answered on behalf				
	Cycle of activities				
	Kish Grid				
	Codes for payment and means of payment				
	Validity of answers filled				
	Check on Qn. 11 and 12				
	Atleast one activity for every hour				